



***Subcontractor Point of View***

***Plan to Avoid a Crisis,  
Prepare to Manage a Crisis***

*by*

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Nobody wants to think about an onsite fatality. But construction is dangerous and is a possibility that none of us can ignore.

If the Emerson fire teaches us anything, it's that we should be prepared for anything as responsible business owners.

At the time of a crisis, people will not be thinking quickly or clearly. I have created a checklist for our team leaders that spells out clear directions and contact information for people to reference in the case of an onsite/office emergency or crisis.

Here is a checklist template for your use. Add the protocol to your safety manual, make sure your people have easy access, add the protocol to your mobile device making phone numbers easy to call. Feel free to modify and distribute to your team leaders for use in case of a jobsite crisis.

**COMPANY LOGO HERE**

**Crisis Management Plan**

In the case of a life-threatening injury or death on the jobsite or at the office, these are the steps to follow.

Review site specifics:

- Is there access to the job site by emergency personnel?
- Is 911 active in the area if at a remote location?
- What is the physical address/cross streets?

Action Items:

- Nearest employee to incident calls 911.
- First aid trained supervisor stabilizes individual if applicable.
  
- Lead person calls SAFETY DIRECTOR immediately @ XXX-XXX-XXXX. Backup call is to HR MANAGER @ XXX-XXX-XXXX.

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- SAFETY DIRECTOR calls WORK COMP INSURANCE BROKER @ XXX-XXX-XXXX.
- SAFETY DIRECTOR calls ATTORNEY for legal counsel @ XXX-XXX-XXXX
- HR MANAGER calls OSHA to first report the death, hospital stay or amputation within 4 hours of incident. HR MANAGER calls Pinnacle same day as incident.
- SAFETY MANAGER conducts Accident Investigation and witness statements and emails to HR MANAGER
- HR MANAGER submits to OSHA same day as incident.
- Media inquiries, if any, should be directed to SAFETY DIRECTOR @ XXX-XXX-XXXX.
- In person family notification of fatality to be completed by company owner.

Winter Safety Series 2018  
Issue 3 | March 29, 2018